## <u>Escalation Matrix – Kotak Mahindra Bank</u>



In today's market scenario, customer service is a very critical component in achieving and maintaining a high level of customer satisfaction. We, at Kotak Salary2Wealth value our customers and their needs. Although we are continuously trying to make our product offerings and services as the best, at times there are some queries/ complaints which need immediate attention.

In the endeavor to improve the service levels and provide timely and accurate support to all customers, we have established our own Salaryhelpdesk Service Team. For escalation of service related issues you may also write to the below mentioned. You may follow this escalation if your query/ complaint have not been attended to your satisfaction after the reasonable period of time as mentioned below.

Kotak Representative	Name	Contact Number	Email ID	Remarks
Account Manager	Prashant Mandapalli	7045958764	prashant.mandapalli@kotak.com	Account Opening
Service Officer	Maryalisha Dsouza	02266482704	Salaryhelpdesk.Mumbai@kotak.com	Service Related
Key account manager	Chirag Shingala	9167490422	chirag.shingala@kotak.com	Escalation Level 1
Service Manager	Kejal Jain	02266482689	<u>kejal.jain@kotak.com</u>	Escalation Level 1
Location Head	Anand Zutshi	02266482621	anand.zutshi@kotak.com	Escalation Level 2

## Other Important contact details for your corporate are provided below:

Name	Contact Number	Email ID	Remarks
	18602662666 & press 20 to		Phone Banking
Phone Banking Number	speak with the phone banker		Number ( Customer
(Customer Care Centre)	directly	service.bank@kotak.com	Care Centre )
	18602662666 & press 20 to		
	speak with the phone banker		
Credit Card	directly	service.cards@kotak.com	Credit Card
	Call on		
	1800 274 0110		
	(toll-free) from your		
Instant Balance, Know your	registered mobile number to		
account balance with just	get an instant SMS of your		
one call.	account balance		

## Assuring you of our best services at all times, we look forward to a long and mutually beneficial relationship.